STUDENT REQUEST FOR ACCOMMODATION

Students experiencing barriers to participation in a University activity due to a characteristic protected under provincial human rights legislation are entitled to accommodation to reduce or eliminate such barriers.

Accommodation Policy for Students

- You should make requests for accommodation as soon as possible, when a barrier is identified. Requests for academic accommodation related to your classroom participation and class evaluation should be made prior to each academic year.
- Your request for accommodation will be approved when supporting documents and information are received by the Student Accessibility Centre.
- An appointment with an advisor will be REQUIRED as part of the initial decision making process. An appointment to assess effectiveness of accommodations may be required when returning students are in academic difficulty.
- We will contact you to schedule an appointment, upon receipt of your request for accommodations.

I am requesting accommodations for the following Year/Term:

<table>
<thead>
<tr>
<th>Year/Term</th>
<th>Year</th>
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<tbody>
<tr>
<td>Fall</td>
<td>(YYYY)</td>
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<td>Winter</td>
<td>(YYYY)</td>
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<td>Summer</td>
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REMINDER: Accommodations are not renewed automatically. You need to complete this REQUEST FOR ACCOMMODATION form for every academic year you would like your accommodation plan.

RELEASE OF INFORMATION

I understand that the details of my Request for Accommodations, including supporting documentation, shall be treated as strictly confidential, and shall not be disclosed to other persons without my consent except and to the extent that such disclosure is reasonably necessary for the effective implementation of the accommodation plan.

__________________________________________  ____________________________
Student Signature  Date
In your own words, please identify potential barriers in your daily learning as a university student. Give specific examples of accommodations that have been successful in reducing barriers for you in the past. We will help to develop an accommodation plan based on the information provided here, supporting documentation, our current practices, and your program of study. Please attach an additional page if necessary.

**Test/Exam Barriers**

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**Classroom Barriers**

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**Other Barriers (including living in residence)**

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Submit this completed form to the Student Accessibility Centre as early as possible. This will enable appropriate accommodations to be put in place as early as possible.

A DECISION CONCERNING YOUR REQUEST WILL BE EMAILED TO YOUR DAL EMAIL ADDRESS. It is your responsibility to check your Dal Email on a regular basis.

For office use only:

Date request recvd at SAC: ________________

Date of appointment: ________________

Appt with advisor required: ________________

Name of Advisor: ________________