

FACULTY OF ARCHITECTURE AND PLANNING

School of Planning

First Year Bachelor of Community Design (BCD) Course Planning Worksheet

2024-2025 Academic Year

The guide below can be used to assist you with your first-year course selection. Use the table below, the [academic timetable](#) and the schedule worksheet to build your schedule. It is recommended you schedule your required courses first, and then choose your electives based on your interests and future goals. The Course Planning Worksheet is meant as a reflective tool to plan out your courses. For complete program requirements, see the Dalhousie Academic Calendar at www.dal.ca/calendar or ask your advisor.

Fall	Winter
Planning (PLAN) 1001.03: Introduction to Planning Lecture and Tutorial	Planning (PLAN) 1002.03: Introduction to Community Design Lecture and Tutorial
Planning (PLAN) 1101.03: Dynamics of Human Settlements	Planning (PLAN) 1201.03: Environmental Systems in Planning
Environmental Science (ENVS) 1100.03* : Foundations of Environmental Science: Ecosphere, Resources & Sustainability OR Architecture (ARCH) 1001.03* : Introduction to Architecture 1 OR Sustainability (SUST) 1000.06 ** : What is Sustainability? Lecture and Tutorial OR Elective: _____	Environmental Science (ENVS) 1200.03* : Current Environmental Challenges: Analysis and Solutions OR Architecture (ARCH) 1002.03* : Introduction to Architecture 2 OR Sustainability (SUST) 1400.03* : Exploring Sustainability (online) OR Elective: _____
Writing Requirement or Sustainability (SUST) 1000.06 **: _____ Lecture and Tutorial	Writing Requirement or Elective: _____
Elective: _____	Elective: _____

* If selected, two of ENVS 1100.03, ENVS 1200.03, ARCH 1001.03, ARCH 1002.03 and SUST 1400.03 may be taken in any combination to total 6 credit hours in one term or over two terms



****SUST 1000.06** is 6 credit hours in a single term, and it also meets the writing requirement. If selected, **SUST 1000.06** would occupy both slots it is listed in, and the Writing Requirement slot in winter term would become an elective.

ELECTIVES: Electives are any course outside of your major. When choosing your electives, keep in mind that you will need to take at least 6 credit hours of a science subject, and at least 6 credit hours of an arts, humanities, or social science subject before you graduate. SUST courses are counted as either science subjects or arts, humanities or social science subjects.

TIP: If you are considering a **double major in Community Design and Sustainability**, it is recommended that you complete both SUST 1000.06 and SUST 1001.06 in your first year.

WRITING COURSE OPTIONS:

Choose a total of 6 credit hours of writing requirement courses from the following list. Note that X/Y indicates a full-year (fall and winter) course. Course codes ending in .06 equal 6 credit hours, and course codes ending in .03 equal 3 credit hours. To fulfill this requirement, select one .06 course or two .03 courses.

Note: not all University writing requirement courses are on this list. Not all courses are offered every year.

- **English:** ENGL 1005.03, ENGL 1015.03, ENGL 1025.03, ENGL 1040.03, ENGL 1100.03
- **History:** HIST 1510.06
- **History of Science and Technology:** HSTC 1801.03
- **Journalism:** JOUR 1002.03 and 1003.03
- **Philosophy:** PHIL 1810.03 and 1820.03
- **Political Science:** POLI 1001.03 and 1002.03
- **Sustainability:** SUST 1000.06 (single term)

TRANSFER STUDENTS:

Transfer students should contact the School of Planning undergraduate advisor for course selection assistance (see contact details below).

Questions? School of Planning Undergraduate Advisor: Kate Thompson at kate.thompson@dal.ca

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Find Courses and Build your Schedule

1. Go to the [Academic Timetable](https://dal.ca/timetable) (dal.ca/timetable).
2. On the Academic Timetable, you can select the Term and Location; it is recommended to review course offerings one term (fall or winter) at a time.
3. Select the subject from the subject drop-down list; note that courses are listed by subject, not program or degree.
4. Find the required course (e.g. PLAN1001), and record the CRN number for one of the lecture (Lec) sections and add the time to the blank schedule. You can click the button next to the course title to see the course description.
 - a. The CRN is a unique five-digit code (e.g. 13789) and each section for a course has a unique CRN that you need to use to register.
5. If applicable, select a tutorial (Tut) and/or lab (Lab) section, record the CRN for each component and add the time to the blank schedule. You must register for one of each of the sections that appear for each course (Lec, Lab, and Tut). Each section is a different colour.
 - a. Not all courses have a lab or tutorial section, e.g. PLAN1201.
6. Check the first column for notes such as restrictions (R), preferred sections for select programs, or any other important information.
7. Repeat finding the CRNs for all courses required for the given term and while recording CRN's in your schedule, be mindful of time conflicts.
8. Once you have found all the CRNs for your courses in the Fall term, repeat the same process for the Winter term.

Register for Courses

1. Access [DalOnline](https://dalonline.dal.ca/) (https://dalonline.dal.ca/) and click Web for Students, then click Registration.
2. Select Register for Classes, twice,
3. From the drop-down menu, select your term, starting with 2024/2025 Fall and select Continue.
4. Select Enter CRNs from the option across the top of the screen, do not use the Class Search option.
 - a. Add as many CRN text boxes as needed.
 - b. Type one CRN into each text box, and once complete select Add to Summary.
5. Your tentative schedule will be available in the panel in the bottom left and a summary of your courses can be seen in a panel in the bottom right of the screen.
 - a. In the bottom left panel, confirm your schedule is accurate and that there are no course conflicts.
 - b. In the bottom right panel, next to each pending course, confirm your intended action, generally Web Registered.
 - c. Once you have checked everything looks good, select Submit to finalize your course registration.
6. After registering for the Fall term, select a new term and complete the process again for the 2024/2025 Winter term.

If errors occur after submitting CRNs please reach out to the [Registrar's Office](#) or your advisor for clarification and assistance to resolve the issue.

Please refer to dal.ca/registration for more support on how to read the Academic Timetable and register for courses.



MY PLAN FOR FALL TERM

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:35					
9:05					
9:35					
10:05					
10:35					
11:05					
11:35					
12:05					
12:35					
13:05					
13:35					
14:05					
14:35					
15:05					
15:35					
16:05					
16:35					
Evening Classes					

Course	Ex. Biology 2030					
Lecture CRN	10241					
Lab CRN	10245					
Tutorial CRN	10255					



MY PLAN FOR WINTER TERM

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:35					
9:05					
9:35					
10:05					
10:35					
11:05					
11:35					
12:05					
12:35					
13:05					
13:35					
14:05					
14:35					
15:05					
15:35					
16:05					
16:35					
Evening Classes					

Course	Ex. Biology 2030					
Lecture CRN	20241					
Lab CRN	20245					
Tutorial CRN	20255					

