

This worksheet is intended to guide first year students in making their first-year course selections. Use the <u>academic timetable</u> to look up the course reference numbers (CRN), days and times of the lectures, and labs you wish to take. Use the blank schedule template to build your weekly schedule or try a digital site like <u>Coursicle</u>. Information on the overall requirements for the Landscapes Horticulture Diploma can be found in the <u>academic calendar</u>.

Fall Term	Winter Term
APSC 1002 Surveying	EGLA 1000 Composition
HORT 1000 Landscape Plants I	HORT 1005 Landscape Construction Methods
HORT 1003 Planting in Landscapes	LARC 1003 Design Documents and CADD
SOIL 2000 Introduction to Soil Science	LARC 1004 Visual Communications I
LARC 1010 Studio I: Introduction to Design	LARC 1020 Studio II: Site Design

#### WORKPLACE READINESS COURSES

The workplace readiness courses develop the practical skills and knowledge required to work in business and agriculture. The workplace readiness courses include first aid, Occupational Health and Safety (OHS), and Workplace Hazardous Materials Information System (WHMIS). Specialty workplace readiness courses are specific to the area chosen, e.g., Hazard Analysis and Critical Control Point (HACCP) Some of these courses will be scheduled throughout the term, and others will be offered at the beginning of the term. Students may be required to bring protective clothing and footwear.

Specific program questions can be directed to Karen Smith, Karen.A.Smith@Dal.Ca.

Students who may be eligible for course credits based on previous post-secondary education or IB/AP courses should ensure their final official transcripts are forwarded to Dalhousie **as soon as they become available.** Any inquiries regarding transfer credits may be directed to <u>transfercredits@dal.ca.</u>

#### **FUTURE STUDY**

Graduates may continue their studies for two years to earn either the Bachelor of Landscape Architecture or Bachelor of Technology Small Business Management. Students considering this pathway should meet with an advisor to discuss their degree plans.



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### FACULTY OF AGRICULTURE

Diploma in Landscape Horticulture 2025-2026 Academic Year

#### **BUILD YOUR SCHEDULE**

- 1. Login to DalOnline.
- 2. Select Web for Students.
- 3. Select View Academic Timetable.
  - i. From here you can select the *Term* and *Location*, it is recommended to review course offering one term fall or winter at a time.
- 4. Select the subject from the drop-down list, note that **courses are listed by subject** not program or degree.
  - i. All courses offered on the Agricultural campus will be indicated by either Agri Campus, Agricultural Campus, or AGR in the subject title (e.g. Economics-Agricultural Campus), except for CSCI Computer Science courses.
- 5. Find the intended course (e.g. ECOA 1000) and record the Course Registration Number (CRN) number for one of the lecture (Lec) sections.
  - . The CRN is a five-digit code (e.g. 13789).
- 6. If applicable, select a tutorial (Tut) or Lab section and record the CRN. You must register for one of each of the sections that appear for each course (Lec, Lab, and Tut).
  - i. Note that not all courses have a lab or tutorial section, e.g. ECOA 1000.
- 7. Check the first column for notes such as restrictions (R), or preferred sections for selected programs.
- 8. Repeat steps 4 through 7, finding the CRN's for all courses required for the given term and be mindful of time conflicts, while recording CRN's in your schedule.
- 9. Once you have found all the CRN's for your courses in the Fall term, repeat the same process for the Winter term.

#### **REGISTER FOR COURSES**

- 1. Access <u>DalOnline</u> and navigate to Web for *Students*, then the *Registration* page.
- 2. Select Register for Classes, twice,
  - i. From the drop-down menu select your term, starting with **2025/2026 Fall** and *Continue*.
- 3. Select Enter CRNs from the option across the top of the screen, do not use the Class Search option.
  - i. Add as many CRN text boxes as needed.
  - ii. Type one CRN into each text box, once complete select Add to Summary.
- 4. Your tentative schedule will be available in the panel in the bottom left and your summary of courses can be seen in a panel in the bottom right of the screen.
  - i. Confirm your schedule is accurate and that there are **no course conflicts**.
- 5. Next to each pending course confirm your intended action usually Web Registered and select *Submit* to finalize your course registration.
- 6. After registering for the Fall term, complete the process for the 2025/2026 Winter term.
- 7. If errors occur after submitting CRN's please reach out to <u>newtodalac@dal.ca</u> for clarification and assistance to resolve the issue. A screenshot of the error message is helpful.



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# MY PLAN FOR FALL TERM

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:35am					
9:35am					
10:35am					
10:358m					
11:35am					
10.05					
12:35pm					
1:35pm					
2:35pm					
3:35pm					
5.55pm					
4:35pm					
Evening Classes					
0103553					

Course	Ex. Biology 1002			
Lecture CRN	10241			
Lab CRN	10245			
Tutorial CRN	10255			



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## **MY PLAN FOR WINTER TERM**

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:35am					
-					
9:35am					
-					
10:35am					
-					
11:35am					
11.55am					
12:35pm					
1:35pm					
-					
2:35pm					
-					
3:35pm					
-					
1.05					
4:35pm					
-					
Evening					
Classes					

Course	Ex. Biology 1002			
Lecture CRN	10241			
Lab CRN	10245			
Tutorial CRN	10255			



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