This worksheet is intended to guide first year students in making their first-year course selections. Use the academic timetable to look up the course reference numbers (CRN), days and times of the lectures, and labs you wish to take. Use the blank schedule template to build your weekly schedule or try a digital site like Coursicle. Information on the overall requirements for the Veterinary Technology program can be found in the academic calendar.

Fall Term	Winter Term
EGLA 1000 Composition	ANSC 2003 Companion Animal Behaviour
VTEC 0111 Animal Medicine and Nursing I	VTEC 0121 Animal Medicine and Nursing II
VTEC 0112 Clinical Exercises I	VTEC 0122 Clinical Exercises II
VTEC 0113 Veterinary Clinical Pathology I	VTEC 0123 Veterinary Clinical Pathology II
VTEC 0114 Fundamentals in Veterinary Tech I	VTEC 0124 Fundamentals in Veterinary Technology II
VTEC 0115 Anatomy-Physiology-Pathophysiology I	VTEC 0125 Anatomy – Physiology - Pathophysiology II

FINALIZING YOUR SCHEDULE

Due to the specialized nature of the Veterinary Technology program, the online schedule generated does not represent your final schedule. For this reason, if you receive errors related to conflicts in your lab sections, please *do not be concerned*, no action is needed on your part. Ensure that you have registered for one lab section for each of your courses with a lab component.

In *August* you will receive an email communication from your instructors which will include your final schedule for the fall term. When considering planning for employment or other activities, you should assume that you will have classes between 8:30 and 17:30 from Monday to Friday, even if the online schedule indicates that you have openings. If you have questions specific to scheduling, please contact Joye Sears, RVT, at joye.sears@dal.ca.

Shared duties related to animal care are required for all veterinary technology students outside regular class hours during both the fall and winter terms. The details of this will be shared at the start of the fall term, in September.

Specific questions regarding the program can be directed to Dr. Lori Parsons, DVM, Coordinator of the Veterinary Technology program at lori.parsons@dal.ca.

BUILD YOUR SCHEDULE

1. Login to DalOnline.
2. Select Web for Students.
3. Select View Academic Timetable.
   i. From here you can select the *Term* and *Location*, it is recommended to review course offering one term - fall or winter - at a time.
4. Select the subject from the drop-down list, note that **courses are listed by subject** not program or degree.
   i. All courses offered on the Agricultural campus will be indicated by either Agri Campus, Agricultural Campus, or AGR in the subject title (e.g. Economics-Agricultural Campus), except for CSCI Computer Science courses.
5. Find the intended course (e.g. ECOA 1000) and record the Course Registration Number (CRN) number for one of the lecture (Lec) sections.
   i. The CRN is a five-digit code (e.g. 13789).
6. If applicable, select a tutorial (Tut) or Lab section and record the CRN. You must register for one of each of the sections that appear for each course (Lec, Lab, and Tut).
   i. Note that not all courses have a lab or tutorial section, e.g. ECOA 1000.
7. Check the first column for notes such as restrictions (R), or preferred sections for selected programs.
8. Repeat steps 4 through 7, finding the CRN's for all courses required for the given term and be mindful of time conflicts, while recording CRN's in your schedule.
9. Once you have found all the CRN's for your courses in the Fall term, repeat the same process for the Winter term.

REGISTER FOR COURSES

1. Access DalOnline and navigate to Web for *Students*, then the *Registration* page.
2. Select *Register for Classes*, twice,
   i. From the drop-down menu select your term, starting with **2025/2026 Fall** and *Continue*.
3. Select *Enter CRNs* from the option across the top of the screen, **do not** use the *Class Search* option.
   i. Add as many CRN text boxes as needed.
   ii. Type one CRN into each text box, once complete select *Add to Summary*.
4. Your tentative schedule will be available in the panel in the bottom left and your summary of courses can be seen in a panel in the bottom right of the screen.
   i. Confirm your schedule is accurate and that there are **no course conflicts**.
5. Next to each pending course confirm your intended action - usually Web Registered - and select *Submit* to finalize your course registration.
6. After registering for the Fall term, complete the process for the **2025/2026 Winter** term.
7. If errors occur after submitting CRN's please reach out to newtodalac@dal.ca for clarification and assistance to resolve the issue. A screenshot of the error message is helpful.

MY PLAN FOR FALL TERM

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:35am					
9:35am					
10:35am					
11:35am					
12:35pm					
1:35pm					
2:35pm					
3:35pm					
4:35pm					
Evening Classes					

Course	Ex. Biology 1002					
Lecture CRN	10241					
Lab CRN	10245					
Tutorial CRN	10255					

MY PLAN FOR WINTER TERM

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:35am					
9:35am					
10:35am					
11:35am					
12:35pm					
1:35pm					
2:35pm					
3:35pm					
4:35pm					
Evening Classes					

Course	Ex. Biology 1002					
Lecture CRN	10241					
Lab CRN	10245					
Tutorial CRN	10255					