

STUDY ABROAD & EXCHANGE PARTNER INFORMATION

COURSE RESTRICTIONS & ADDITIONAL REQUIREMENTS

Last updated: June 2014

ACADEMIC ENTRY REQUIREMENT

Study Abroad and Exchange students are required to have a minimum cumulative GPA of 2.7 before we will accept them at Victoria University. If they have not achieved a minimum CGPA of 2.7 or higher (but they are very near the desired mark), we would still encourage them to apply, but their offer will probably be conditional upon gaining a CGPA of 2.7 or higher and providing full original/certified academic transcripts before they can receive an unconditional offer letter or enrol. If students are still not able to achieve CGPA of 2.7, request them to provide a reference letter and a statement of intent (stating the reason why they should still be considered for admission even they did not meet the requirement). We will reassess their application once these documents are received.

Postgraduate courses are available for Study Abroad and Exchange students who have the equivalent of a New Zealand Bachelor's degree. However, processing may take longer if they want to study a full time course load at postgraduate level (approx 4-6 weeks). Therefore, students are strongly encouraged to submit an application earlier. Note that there are no postgraduate (LLM) exchanges accepted in the Faculty of Law.

GRADING SYSTEM

For information regarding the grading system at Victoria University of Wellington, please visit:

<http://www.victoria.ac.nz/home/study/grades.aspx>

Study Abroad and Exchange students often ask us to assess how much credit can be granted towards their home degree once they have completed their studies at Victoria University of Wellington. This is the decision of the home university and students need to check with their home university beforehand to work out how their courses at Victoria University will transfer back to their degree.

FACULTY SPECIFIC COURSE RESTRICTIONS AND ADDITIONAL REQUIREMENTS

FACULTY OF ARCHITECTURE AND DESIGN

100 level SARC courses

These are not available to Study Abroad and Exchange students in Trimester 1 as these courses are only available to full degree Architecture students. Places may be available in Trimester 2.

Design/Architecture courses at 200-level or above

Students must provide a portfolio of work for pre-approval before International Orientation and Enrolment week at Victoria University of Wellington. Students can only submit portfolios in a CD, PDF, website or proper booklet format. Printouts are strongly discouraged. The portfolio must be an accurate representation of the student's skills set to date.

DSDN 144, Photographics and DSDN 142, Creative Coding

Spaces in these courses are limited by resources. Preference will be given to Victoria full degree students. There may be some places available for Study Abroad students who can provide a supporting letter.

FACULTY OF COMMERCE

Commerce Course Outlines <http://www.victoria.ac.nz/vbs/studenthelp/course-outlines>

100 level Commerce courses

Students can gain direct approval for all 100 level Commerce courses apart from ECON 140.

MMBA/MMIM Courses

Available to Study Abroad and Exchange students, who have completed the equivalent of a NZ Bachelor's degree, and can also show they have had approximately five years full-time relevant work experience.

400 level IBUS/MARK courses

These are not available to Study Abroad and Exchange students.

PADM 504 is not available to Study Abroad and Exchange students.

FACULTY OF EDUCATION

Some courses titled with 'KURA' and 'EPOL' are not available for Study Abroad or Exchange students – they are only available as part of full degree teaching programmes. Some 'EPSY' courses are also not available to Study Abroad and Exchange students (e.g. EPSY 111). Please also note that EPSY 142 is a distance course and is not available to Study Abroad or Exchange students. EPOL 215 is offered as a distance course in Trimester 2 and is not available to Study Abroad or Exchange students.

Please refer to the online course catalogue for specific course information.

FEDU, KURA and EPOL courses available to Study Abroad and Exchange students:

FEDU 101, EPOL 113, 180-189, EPSY 113, 141, KURA 101

EPOL 215, 281-289, EPSY 240-249, KURA 241-249

FEDU 301, EPOL 317, 385-389, EPSY 340-349, 389, KURA 341-349, 389

FACULTY OF HUMANITIES AND SOCIAL SCIENCES

Humanities Course Outlines <http://www.victoria.ac.nz/fhss/student-admin/course-outlines.aspx>

Music – composition (CMPO) courses

To be considered for entry in to CMPO courses at 200-level or above, students must provide samples of their compositions. Students should provide two or three works that they feel are representative of the field of composition they are interested in studying at Victoria University. These can be provided electronically in PDF and/or MP3 format.

Deadline:

For Trimester 1, 2014 the samples of work must be received by 8th October, 2013.

Music – performance (PERF) courses:

For consideration for entry in to any performance course, students must provide an Application for Audition Form along with the Study Abroad/Exchange Application Form. To download the application for audition form, please click on the following link: <http://cms.victoria.ac.nz/nzsm/study-here/audition/?a=125267>

Students are also required to provide a DVD or recording of their audition and a NZ\$50 bank cheque/draft. DVD recordings will not be returned.

Deadline:

For Trimester 1, 2014 the Application for Audition Form should be received by 1st September and DVD by 8th October, 2013.

PERF 251 (2013), Pasifika Performance 1 and PERF 351 (2013), Pasifika Performance 2 do not require any additional material.

PERF 250 (2013) Gamelan Performance is limited entry but does not require additional material.

PERF 151 Does not have any pre-requisites.

MUSC 166, CMPO 101, CMPO 130

Students interested in MUSC 166, CMPO 101 and CMPO 130 are required to show evidence that they have passed Grade 5 theory (Trinity, ABRSM, or AMEB) or successfully passed an equivalent recognized by the New Zealand School of Music.

Creative Writing (CREW) courses

Creative Writing (CREW) courses are competitive and limited entry. To be considered for entry into CREW courses, students are required to complete an additional application form for desired CREW courses and submit this with a sample of their work.

An application form can be downloaded from the following link:

http://www.victoria.ac.nz/modernletters/student-help/publications/UG09_10application_form.pdf

Students should submit all of the documentation to Victoria International. It will then be forwarded to the International Institute of Modern Letters.

Deadline:

For Trimester 1, the additional application and sample work must be received by 1 December the year before. Notification of approval is given by mid-January.

For Trimester 2 the additional application and sample work must be received by 1 May of the same year. Notification of approval is given by mid-June.

All applications for CREW courses go through a selection process and are assessed as a bulk.

Students should be aware that Victoria University's creative writing courses are not graded. Students receive an 'H' grade (ungraded pass) or 'F' (ungraded fail), along with written feedback from their workshop leader. We are aware that this has caused problems for some of our American students in the past. Students should double-check with their home university that they can credit ungraded courses to their degree.

Film & Theatre courses:

Some film and theatre courses are limited entry. '^' indicates limited entry courses on the Course Catalogue. To view the course catalogue, please click on the following link:

<http://www.victoria.ac.nz/home/study/subjects/coursecatalogue.aspx?d=Film&l=200&t=20091&res=d>.

Deadline:

Contact the Victoria International Admissions team for a limited entry course form by 1 December of the previous year. The form needs to be filled out and submitted to Victoria International by 1 December of the previous year.

FILM 222, FILM 332, FILM 404.

THFI 311.

THEA 203, THEA 204, THEA 210, THEA 301, THEA 302, THEA 304, THEA 308, THEA 320, THEA 323, THEA 405, THEA 406.

200-level language courses

Students who are applying for 200-level language courses or higher will probably need to have their proficiency assessed by the School/Faculty when they arrive in person.

FACULTY OF LAW

Law Course Outlines <http://www.victoria.ac.nz/law/study/outlines>

Study Abroad and **Exchange** students are unable to enroll in LAWS 122*, LAWS 123, 200-level (2nd year) Law papers or LAWS 301, LAWS 312, and LAWS 389.

Exchange students may enroll in most 300-level elective papers and, if space is available, in no more than one 400-level Law seminar. LAWS 580 is the only 500-level course available to Law exchange students.

Please contact International Admissions at victoria-international@vuw.ac.nz for further details or clarification.

*an exception may be made for Law students with a background in civil law.

FACULTY OF SCIENCE

Science Course Outlines <http://www.victoria.ac.nz/science/study/subjects>

The following courses are not available to Study Abroad and Exchange students:

BIOL 222, BIOL 227, BIOL 228, BIOL 243, BIOL 271, BIOL334, BIOL 335, BIOL 339, BIOL 340 , BIOL 343, BIOL 370, BIOL 371, BIOL 372 and BIOL 424.

BMSC 243, BMSC 334, BMSC 335, BMSC 339, BMSC 340 and BMSC 343

ESCI 241, ESCI 305, ESCI 341, ESCI 342, ESCI 343 and ESCI 344.

ENVI 222.

GEOG 222.

The following courses are limited entry and have restricted spaces available:

BIOL 111, BIOL 113, BIOL 114, BIOL 252, BIOL 325, BIOL 327, and BIOL 328.

BMSC 114, BMSC 117, BMSC 323, BMSC 252, BMSC 301 and BMSC 354.

Engineering Course Outlines

Some course outlines available through the Faculty of Engineering's website. Otherwise, please email Sue Hall to request a copy.