

**Co-op Work Permit Application Guide
[IMM5710 (10-2015)]**

1. UCI	8-digit ID# on your study permit listed as either 'UCI/IUC' or 'Client ID'.
3. I'm applying for one or more of the following:	<input checked="" type="checkbox"/> An initial work permit or a work permit with a new employer
PERSONAL DETAILS	
7. Current Country of Residence Status - Student From (YYYY-MM-DD) – Initial study permit issue date (also your first day of arrival in Canada shown on the stamp) To (YYYY-MM-DD) – current study permit expiry date	
LANGUAGE(S)	
3. Have you taken a test from a designated testing agency to assess your proficiency in English or French?	If you have taken a TOEFL or IELTS test before, check off Yes. Otherwise it should be No.
CONTACT INFORMATION	
1. Current mailing address *If you live in Dalhousie residence such as <i>LeMarchant Place, Shirreff Hall</i> etc, it is better to use a different mailing address. You can use the International Centre mailing address. Our address is as follows: P.O.Box – 15000 Apt/Unit – Street no. – 1246 LeMarchant St., Suite 1200, International Centre City/Town – Halifax Province – NS Postal Code – B3H 4R2	
2. Resident address, same as mailing address?	If your mailing address is where you live, answer 'Yes'. Otherwise, enter your residential address here.
COMING TO CANADA	
1. Date & place of your original entry to Canada	Your first day of arrival in Canada or initial study permit issue date
2. The original purpose of coming to Canada	Study
3. Date & place of your most recent entry to Canada (<i>if not the same as original entry</i>)	If you have recently travelled outside Canada, this is the date and place of your return to Canada.
4. Document number of your most recent immigration document (study permit, work permit or visitor record)	Starts with a letter <i>F</i> followed by nine numbers on study permit or starts with a letter <i>U</i> followed by nine numbers on your work permit.

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DETAILS OF INTENDED WORK IN CANADA	
1 a) What type of work permit are you applying for?	co-op work permit
2. Details of my prospective employer a) Name of Employer – <i>To be determined</i> b) Complete Address of Employer – <i>To be determined</i>	
3. Intended location of employment in Canada? Province - <i>NS</i> City/Town - <i>Halifax</i> Address – <i>To be determined</i>	
4. My occupation in Canada will be: Job title – <i>To be determined</i> Brief description of duties – <i>To be determined</i>	
5. Duration of expected employment From (YYYY-MM-DD) – <i>starting date of your first co-op work term (refer to your co-op letter)</i> To (YYYY-MM-DD) – <i>finishing date of your last co-op work term (refer to your co-op letter)</i>	
6. Labour market opinion (LMO) No.	Leave it blank, not applicable
7. If you have been issued a Quebec Acceptance Certificate (CAQ), provide the:	Leave it blank, not applicable
8. Have you been issued a certificate under the Provincial Nominee program?	<input checked="" type="checkbox"/> <i>No</i>
EDUCATION	
Have you had any post-secondary education (including university, college or apprenticeship training)?	<input checked="" type="checkbox"/> No – if you haven't attended any colleges, universities or language schools in Canada or your home country <input checked="" type="checkbox"/> Yes – if you have attended colleges, universities or language schools in Canada or your home country
EMPLOYMENT	
*Current Activity/Occupation – <i>Student</i> *Company/Employer/Facility Name – <i>Dalhousie University</i> *City/Town – <i>Halifax</i> *Country – <i>Canada</i> *Province/State - <i>NS</i> *From – <i>year & month of your first term at Dalhousie</i> *To – <i>year & month of your last term at Dalhousie</i>	

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Please note: It is not necessary to enter on or off campus part-time work.

BACKGROUND INFORMATION

2 a) Have you ever remained beyond the validity of your status, attended school without authorization or worked without authorization in Canada?

Yes – **if your status has expired and you are applying to restore your status. You must provide details.**

2 b) Have you ever refused any kind of visa, admission, or been ordered to leave Canada or any other country?

Yes – **if your Canadian visa or visas from other countries have been refused, cancelled or if you have been asked to leave Canada or another country.**

2 c) Have you previously applied to enter or remain in Canada?

Yes – **List the Canadian study permit, work permit, and visas as well as any renewals or extensions (type of documents, country and year)**

(For example, Initial study permit and visa, China, 2014. Study permit extension, Canada, 2015)

SIGNATURE

Do you consent to be contacted by CIC, or an organization at CIC's request, in the future? (Y/N) – *select Yes or No*

Signature of Applicant or Parent/Legal Guardian's for a person under 18 years of age – *Type your name in the box if you can*

Date (YYYY-MM-DD) – *select the day you fill out the application form.*

***Note: Once this form is completed, click on Validate, and then save it on your desktop or on a USB. Do not print and scan the form.**

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