

APPLICATION GUIDELINES FOR EXCHANGE STUDENTS

If you are a graduate student planning to take graduate classes at Dalhousie, you must fill out a graduate application form. The following is for undergraduate studies only.

Your completed application form should be sent to the International Centre as per the instructions on our website (www.dal.ca/ises).

If you have any questions, please feel free to contact the International Centre at international.centre@dal.ca.

Start Date & Personal Details

Please select the year and term when you intend to study at Dalhousie.

If you are coming to Dalhousie for a full academic year (September to April), please check **both** the Fall and Winter boxes. This is very important! Please note that if this section is not completed correctly you may experience delays in the processing of your Course Selection form.

Your date of birth should appear in this order: day (two digits), month (two digits), and year (four digits). For example, if you were born on April 10, 1989, you should write: 10.04.1989.

Only Canadian or American citizens have Social Insurance or Social Security numbers (SIN/SSN). It is not mandatory to provide this information.

International students should check the box "Study Permit." For more information on study permits, please visit our website at www.dal.ca/ises.

Secondary Study (High School)

Please tell us what high school you attended, where it is located, and when you graduated (month [two digits] and year [four digits]).

All other questions in this section are not required.

Official transcripts from your high school are **not** required.

Post-Secondary Study (College/University)

In this section, you are required to provide details about studies you've undertaken after graduating from high school. In the Degree/Diploma column, please indicate the level of study (e.g. Bachelor's degree) and the field of your studies (e.g. English, Management, Computer Science, etc.).

You must also attach **all** official transcripts from post-secondary institutions.

You do not need to complete the "English Language Proficiency" and "Agent Representation" sections.

Student Status

Please check only **one** box: "Exchange Student."

Program Selection

You are not required to complete this section, as it only applies to degree-seeking students.

Major or Field of Study / Additional Information

Please indicate your Major or field of study at your home university under "Exchange Students/Visiting Students." All other questions in this section are not required.

Payment

As an exchange student, you are eligible for a tuition waiver and this includes the application fee and the admissions deposit. You are not expected to pay these fees, and therefore you do not need to provide information on your method of payment.

Declaration (Required)

Please sign and clearly date the form. By doing this, you are confirming that the information you have provided is complete and correct.

Office of the Registrar

PO Box 15000
Halifax NS B3H 4R2 Canada
Tel: 1.902.494.2450
Fax: 1.902.494.1630
Email: admissions@dal.ca
dal.ca




OFFICE USE ONLY: _____

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DALHOUSIE UNDERGRADUATE APPLICATION

To Apply:

- ▶ Please refer to our website dal.ca for information on admission requirements and deadlines.
- ▶ Please **complete all sections** of the application.
- ▶ Payment of the **application fee** is required to process your application.
- ▶ It is the responsibility of the applicant to ensure that all **supporting documents** are received by the Office of the Registrar or the appropriate Department, as indicated in the application. Applications will not be complete until all supporting documents are received. The  icon indicates when supporting documents may be required to complete your application.
- ▶ **Be sure to sign the declaration on the final page** of the application before submitting.
- ▶ **Submit your completed application** to the Office of the Registrar.

Start Date & Personal Details

Start Date

When do you wish to start? Year

Fall (September) Winter (January) Summer (May)

Gender

Male Female Other

Date of Birth

SIN or SSN (if applicable, optional) - -

Citizenship Status

Canadian Citizen Permanent Resident (Landed Immigrant)

Study Permit (International Students) Other (Specify) _____

If you are not a Canadian citizen and you are residing in Canada, indicate your date of entry into Canada

Country of Citizenship (if not Canadian) _____

Contact Information

Full Legal Name

Include your full legal name as it appears on your official identification documents, for example your birth certificate or passport. Your full legal name should also appear on all supporting documents.

Last Name (Surname/Family Name)

Previous Surname (if applicable)

First Name

Middle Name

Preferred Name

Street Address/PO Box/Rural Route/Lot #

City

Province/State

Postal Code

Country

Province of Permanent Residence

Telephone

Cell Phone

E-mail

Student Status

Have you ever applied to, attended or worked for Dalhousie University, University of King's College or the former TUNS?

Yes No If yes, please provide your ID#: **B 0 0** | | | | | | | | | |

Please check next to the student status for which you are applying:

- First Year Student Transfer Student Returning Dalhousie Student Exchange Student
- Visiting Student – Student working towards a degree from another institution.
- Mature Student – Student who has been absent from high school academic study for several years.
- Special Student – Student applying for admission to a Faculty to take courses, but not working towards a degree. Most special students already have a degree and/or wish to take courses for professional development or to prepare for future study.

Program Selection

Refer to Program and Degrees for program selection. Students entering programs that do not require previous university study can select up to three programs, in order of preference. Students will be admitted to the program they have ranked highest if eligible. Students applying to more than one program that requires previous university study will be required to submit separate applications and fees.

1st Choice:



Indicate intended Degree/Diploma (e.g. Bachelor of Arts)

2nd Choice:

Indicate intended Degree/Diploma (e.g. Bachelor of Science)

3rd Choice:

Indicate intended Degree/Diploma (e.g. Bachelor of Computer Science)

- ▶ Applicants entering directly from high school do not select a major until second year.
- ▶ Transfer or returning students need to indicate their intended major.
- ▶ Special students need to indicate their field of study (e.g. Arts).
- ▶  For **mature students**, please submit a letter outlining activities since your last period of academic study.
- ▶  For **visiting students**, a letter of permission from your home university is required in place of transcripts.

Major or Field of Study

Indicate your intended Major or field of study (e.g. English)

Exchange Students/ Visiting Students:

Home University

Field of study (e.g. History)

Additional Information

Complete any relevant sections.

DISP Applicants (BSc Applicants Only)

Are you applying to the Dalhousie Integrated Science Program? Yes No

Environment, Sustainability and Society Applicants

Are you applying to the Environment, Sustainability and Society program? Yes No
For more information, visit sustainability.dal.ca.

Nursing Applicants Only

Indicate your preferred location for study. Halifax Yarmouth

Social Work Applicants Only

Are you applying for a program offered via distance education? Yes No

BHS Applicants Only

Are you applying to the post-diploma program? Yes No

Program and Degrees

The following programs do not require previous university study. An application fee of \$65 is required, you may select up to three programs.

Faculty of	Degree	Application Deadline (Fall)**
Architecture & Planning	Bachelor of Community Design (BCD)	June 1
Arts & Social Sciences	Bachelor of Music (BM)* Bachelor of Arts & Social Sciences (BA) Diploma in Costume Studies (DCS) (under review)	March 1 June 1
Computer Science	Bachelor of Computer Science (BCSc) optional co-op Bachelor of Informatics (BInf) co-op	June 1
Engineering	Bachelor of Engineering (BEng)	June 1
Health Professions	Bachelor of Health Science Diagnostic Cytology (BHS-DCYT)* Bachelor of Health Science Diagnostic Medical Ultrasound Technology (BHS-DMUT)* Bachelor of Health Science Nuclear Medicine Technology (BHS-NUMT)* Bachelor of Health Science Radiological Technology (BHS-RADT)* Bachelor of Health Science Respiratory Therapy (BHS-RSPT)*	February 15
	Bachelor of Science Nursing (BScN)*	March 15
	Bachelor of Science Health Promotion (BSChP) Bachelor of Science Kinesiology (BScK) Bachelor of Science Recreation (BScR) Bachelor of Science Recreation / Bachelor of Management (BScR/BMgt) combined Bachelor of Health Science Medical Laboratory Technology (BHS-MDLT) post diploma only* Diploma in Nurse Practitioner Studies for Remote & Underserved Communities (DNPS)	June 1
	Diploma in Emergency Health Services Management (DEHSM) Diploma in Health Services Administration (DHSA)	July 1
	Bachelor of Nursing for Post RN (BScNRN)	August 1
	Diploma in Disability Management (DDM) optional co-op	August 15
Management	Bachelor of Commerce (BComm) co-op Bachelor of Management (BMgt)	June 1
Science	Bachelor of Science (BSc) optional co-op	June 1

Prior university study is required for each of the following programs. An application fee of \$70 is required, each program requires a separate application.

Architecture & Planning	Bachelor of Environmental Design Studies (BEDS) co-op*	March 1
Dentistry	Bachelor of Dental Hygiene (BDH)* Diploma in Dental Hygiene (DDH)*	March 15
Health Professions	Bachelor of Science Pharmacy (BScPH)* Bachelor of Social Work (BSW)*	February 1 February 15
Science	Diploma in Meteorology (DMET)	August 15

*  Additional documentation is required to complete the application. Forms can be downloaded from: dal.ca/admissions. Completed documents are to be submitted to the Department indicated on the form, not the Office of the Registrar.

** Where space is available, applications will be considered past the deadline.

Application deadlines unless otherwise indicated above:

March 15th - For consideration for entrance scholarships.

April 1st - International students - September admissions.

August 1st - Exchange students.

August 15th - Dalhousie students returning to the same program or visiting students.

September 15th - International students - January admissions.

November 15th - January admissions for BA, BAsC, BSc, special and visiting students.

- ▶ Music students must pass an audition in addition to meeting the academic requirements. A completed supplemental form must also be submitted to the Music Department no later than March 1st.
- ▶ Environmental Design Studies students must also submit a design portfolio, a letter of intent, and two letters of recommendation for the Bachelor of Environmental Design Studies (BEDS) program. Please mail these directly to the Faculty of Architecture and Planning.

Payment

Indicate your method of payment for the non-refundable application fee. The application fee must be received before your application can be processed. *

Cheque / Money Order (made payable to Dalhousie University)

Credit Card: Visa Mastercard American Express

Cash (only when paying in person)

Card Number

Debit (only when paying in person)

Expiration Date

*Exchange student and students returning to the same program do not need to submit.

Name of cardholder (as it appears on the card)

Signature of cardholder

Parent/Guardian Information

Last Name (Surname/Family Name)

First Name

Last Name (Surname/Family Name)

First Name

Street Address/PO Box/Rural Route/Lot#

Street Address/PO Box/Rural Route/Lot#

City

Province/State

Postal Code

Country

City

Province/State

Postal Code

Country

Telephone

E-mail

Dalhousie graduate?

Telephone

E-mail

Dalhousie graduate?

Previous Surname (if applicable)

Degree Awarded

Previous Surname (if applicable)

Degree Awarded

► Dalhousie University is committed to encouraging diversity and to providing services that meet the needs of the University's diverse student population.

Completion of all or part of this section is voluntary. The information collected in this section will be used by the University to assist in assessing and improving services to students who are Aboriginal, Black/person of African descent, or persons with a disability. Any data produced from the information will not be linked to you without your prior written consent. Please complete this section only if you self-identify as Aboriginal, Black/person of African descent, or a person with a disability.

There may be scholarships and affirmative action admission policies in some programs that may be available to you. If you do not wish to complete the questionnaire at this time, you are strongly encouraged to do so once you have been accepted so that the University can serve you better.

Self-Identification Questionnaire (Optional)

Aboriginal Peoples

For the purposes of this questionnaire, "Aboriginal Peoples" include individuals who are status, non-status, Métis, or Inuit. Based on this definition, do you consider yourself an Aboriginal person?

Yes No

Black/Person of African Descent

Do you consider yourself Black / a person of African descent?

Yes No

Students with Disabilities

For the purposes of this questionnaire, disabilities are long term or recurring impairments and include: learning disabilities; acquired brain injury; attention deficit hyperactivity disorder (ADHD); Asperger's syndrome; autism; chronic health conditions; hearing, speech and vision impairments; mental health disabilities; and physical and mobility impairments.

Do you consider yourself a person with a disability?

Yes* No

*If you require accommodation that relates to your disability, you must register with the Office of Student Accessibility & Accommodation (OSAA) and provide appropriate documentation. Visit osaa.dal.ca.

For further information

Dalhousie University has numerous support services available to students who are Aboriginal, Black/of African descent, or who have disabilities. Dalhousie University also offers specific financial aid to these groups. Would you like The Office of the Registrar to provide you with information about these support services?

Yes No

Permission to Release Personal Information (Optional)

Your written permission is required before any personal information, including admissions decisions, can be released to a third party, for example a parent or a guidance counsellor. If you would like to grant a third party access to your application information, you must indicate so below. Access to your personal information will be granted only during the evaluation of your application.

I hereby consent to the release of information concerning my application for admission during the application evaluation period to:

Name

Relationship (eg. parent, guidance counsellor, etc.)

Permission to Release Scholarship Information (Optional)

Dalhousie University shares the name of high school applicants who have been awarded entrance scholarships with their high schools. In the event that you receive an entrance scholarship, please indicate below if you would prefer Dalhousie University NOT forward this information to your high school.

Please note the scholarship deadline is March 15th.

I prefer that Dalhousie University NOT share my entrance award information with my high school.

Declaration (Required)

I hereby certify that all of the above information provided in this application is complete and correct, and I authorize Dalhousie University to verify any information provided as part of this application. I understand that withholding information or falsification of information in this application or supporting documents may be considered grounds for non-admission or, after admission, grounds for dismissal. I agree that details concerning my application, enrolment or any falsification of information may be provided to other institutions including the Association of Registrars of the Universities and Colleges of Canada, in accordance with the Freedom of Information and Protection of Privacy Act. I agree to follow and be bound by the provisions of the Calendar, and the regulations of the University, including any revisions, deletions, or additions made to them in the future. If admitted, I agree to pay all fees associated with my registration and enrolment at the University.

Signature

Date

Forward your completed application form, fee, and supporting documents (e.g. transcripts) to the following address (via fax or regular mail) prior to the deadlines listed.

For some programs, supporting documents must be forwarded to the relevant Department, as indicated on the application form (see page 4).

**Office of the Registrar, Dalhousie University
6299 South St., PO Box 15000, Halifax, NS Canada B3H 4R2**

Fax: 1.902.494.1630

All submitted documents become the property of Dalhousie University and will not be returned.
Your application must be complete to be processed and a decision made.
Possession of minimum requirements does not guarantee admission.
Acceptance to some programs is limited due to the number of spaces available.
For information regarding your application email admissions@dal.ca or phone 1.902.494.2450.