

DALHOUSIE INTERNATIONAL TRAVEL RISK ASSESSMENT AND SAFETY PLAN

Purpose

An International Travel Risk Assessment and Safety Plan is a working document that identifies possible risks and details concrete actions that can be undertaken to minimize those risks when traveling outside of Canada.

This template is meant to be used as a guide. The nature of your travel and activities may require a more detailed assessment of risk and sophisticated safety plan.

Resources for Risk Identification and Mitigation

Please consult the following resources when preparing this document:

- International SOS is Dalhousie's partner for international travel risk management:
<https://www.internationalsos.com/MasterPortal/default.aspx?membnum=27ASCA824913>
- Global Affairs Canada Travel Advice and Advisories: <https://travel.gc.ca/travelling/advisories>
- International Association for Medical Assistance to Travelers (IAMAT): www.iamat.org

If you require additional assistance in planning international travel, please contact:

- The International Centre, if you are a student in Halifax or Saint John:
 - Cynthia Murphy: 902-494-1735 or cynthiamurphy@dal.ca
- Human Resources, if you are a faculty or staff member in Halifax or Saint John:
 - Karin McLay: 902-494-1467 or Karin.mclay@dal.ca
- The International Office at the Agriculture campus if you are a student, faculty or staff member at the Agriculture campus:
 - Brian Gould: 902-893 – or brian.gould@dal.ca

Participant and Activity Details

Personal Information	
	<i>(provide details for lead, if group activity)</i>
Name	
Email	
Phone	
Dalhousie Information	
Dalhousie Program	
Chair/Director Name	
Activity Supervisor/ Advisor (if applicable)	
Location	
Country/City	
Host Organization	
Dates	
Dates of Departure & Return	
End of Activity	

Activity Risks

This section refers to the activity/work you will be undertaking. Please consult with your host organization or local contact(s), if applicable.

Nature of Activity		<i>(check the appropriate answer box)</i>	
<input type="checkbox"/> Research <input type="checkbox"/> International Development Project <input type="checkbox"/> Conference <input type="checkbox"/> Dalhousie course delivered abroad <input type="checkbox"/> Internship or Practicum <input type="checkbox"/> Co-op Term		<input type="checkbox"/> Field Course <input type="checkbox"/> Studying on a letter of permission <input type="checkbox"/> Study Abroad/Student Exchange <input type="checkbox"/> Sport or cultural activity <input type="checkbox"/> University-related volunteer service <input type="checkbox"/> Other (student recruitment, developing international partnerships, site visit, etc)	
Description of Planned Activities (use additional pages if required):			
Are you traveling with others?	If yes, list all participants in Appendix I.		
What is the risk?	How could it affect you?	How will you mitigate this risk?	

Safety / Security Risks

This section refers to your personal safety while in a particular location. Are there risks specific to the destination? Think about what choices you will make to minimize your risk. Accommodation and transportation play a major role in personal safety and security.

Accommodations: Where will you be staying? <i>Consider proximity to activity site, neighbourhood, accommodation type, shared vs. private</i>		Transportation: How will you get around? <i>Consider who provides/arranges, whether it is possible to arrange in advance, public vs. private</i>	
What is the Global Affairs Canada risk level?			
What is the risk?	How could it affect you?	How will you mitigate this risk?	

Health Risks

This section refers to how your health may be affected by your travel..

Immunizations/Vaccinations Required or Recommended <i>(please list)</i>	
Food and Water Precautions	
Insect/Animal Precautions	
Person to Person Precautions	
Environmental Precautions	
Other issues:	

Law and Culture Risks

This section refers to how the laws and culture of your destination may need to be taken into account.

What is the risk?	How could it affect you?	How will you mitigate this risk?

Environmental / Climate Risks

This section refers to how issues such as heat, cold and pollution may affect your wellbeing, as well as the potential for natural disaster.

What is the risk?	How could it affect you?	How will you mitigate this risk?

Other Considerations that are Relevant to your Safety

Please consider any other information that will be relevant to your safety during your travel:

Personal connection(s) to destination; have you traveled to this destination in the past?	
Previous travel experience:	
Other:	
If your activity is funded by a third party, do they have requirements regarding risk assessment and/or safety planning? If so, what are these requirements? How will you meet them?	

APPENDIX 1: PARTICIPANTS

Please list all participants in addition to activity lead (add rows as needed).

	Last Name	First Name	Academic Program	E-Mail Address
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				