

Process for Considering Potential International Partnerships
in support of research, academic and visiting graduate students

Faculty of Agriculture
March 2013

The university now has a process for approving international agreements, first via a Notice of Intent and then through a formal approval process involving the various internal stakeholders (Deans, Registry, Legal, and other units).

It seems reasonable that before a Notice of Intent is sent to the Executive Director, International Strategy, the proposed international partnership should have been duly discussed and vetted at the Faculty level.

There is a general guideline for developing and maintaining articulation agreements at the Faculty of Agriculture. This proposed sequence of steps is a suggested process for vetting requests for international agreements that generally pertain to research, general academic and student exchange cooperation agreements within our Faculty.

- i) Identification of a potential opportunity (a potential opportunity may be identified by various routes and mechanisms but might commonly arise out of contact between faculty with common research interests at different universities)
- ii) Consultation with the Department Head and the academic department level (this is important so that any increased demand for lab and office space is addressed)
- iii) Discussion with the Assistant Dean International (does the university already have an existing agreement with that international partner?). The A. Dean International calls for interest on campus; if other interested members of our Faculty are identified, a meeting will seek to identify others points of potential collaboration and fit within Faculty of Agriculture's strategic plan. The A. Dean International prepares the key strategic points and benefits (in the form of a draft of the "Notice of Intent for Development of an International Affiliation Agreement").
- iv) The Notice of Intent is taken by the A. Dean International to the Senior Executive group and then ARPC for consideration.
- v) If the Faculty is in general agreement and the Dean supports the identified international affiliation, then the A. Dean International would send it to the Executive Director, International Strategy to forward to the International Coordination Committee (ICC).

If the ICC is supportive, then the faculty member along with the A. Dean International would work with the international partner to customize an agreement. Where feasible and agreeable to the partner, the appropriate Dalhousie template (general MOU, student exchange, etc.) should be a starting point.

Approved by ARPC, April 16, 2013 and subsequently to Faculty Council