

## **AGRI 5705 MODULE COURSE COURSE SYLLABUS**

### **Class Time**

The time and location of modules is arranged by students and module instructor. The typical requirement is for 8 to 12 hours of instructor-student contact time, not inclusive of time required to complete assignments or readings.

Students interested in taking modules will register for AGRI 5705 in every semester until they have completed the requirement of three (3) modules. Until the modules are completed, the transcript will identify the course as "In Progress."

### **Calendar Course Description for AGRI5705**

This course consists of three modules. Each module is the equivalent of one month of lectures and assignments dealing with a topic in the lecturer's area of expertise. Research interests of incoming students are taken into account each year when module topics are solicited. Students should not apply to take a module unless they have at least a second-year undergraduate background in the focus area. A formal evaluation is made at the end of each module.

Students registering for the module course in any given semester must:

- 1) complete three modules to obtain full credit; and
- 2) register in every semester for AGRI 5705 until they have completed all the modules and a final grade has been assigned.

### **Learning Outcomes**

The graduate Module Course AGRI 5705 has been created to provide students with flexibility in their studies and give students the opportunity to study areas that are not directly related to the research area. The course allows for taking a variety of topics from different instructors. However, a student may also choose to take modules that focus on a particular area that is directly relevant to their research program. A module of this type may be offered by the program supervisor or by a qualified member of the research group. Students are encouraged to investigate options for modules outside of their direct research group.

A module is 1/3 of a course equivalent; it is not a full course done in a short period. Specific learning outcomes will be identified in each module offering.

## **Available Modules and Course Registration**

Current modules that qualify for AGRI 5705 may be sent to students by email and/or posted at: [dal.ca/faculty/agriculture/programs/graduate-studies/modules.html](http://dal.ca/faculty/agriculture/programs/graduate-studies/modules.html)

Three modules are required to complete one course. The student registers for the course, not for a specific module. There is one official registration for modules: AGRI 5705.

## **Module Course Completion Form**

Each student must complete and submit the *Module Course Completion Form* (available at [dal.ca/faculty/agriculture/programs/graduate-studies/forms.html](http://dal.ca/faculty/agriculture/programs/graduate-studies/forms.html)) to the Graduate Studies Office once all three modules are completed.

## **Biology Department Modules**

The Biology Department also offers a module course: BIOL 6705/6706. You may use one of these modules as part of AGRI 5705. If you take two, you need to register for the Biology course. Please discuss this with the Graduate Studies Coordinator before making any final commitments.

## **Module Regulations**

1. New modules must be approved by the Graduate Studies Coordinator. It is the instructor's responsibility to have the module approved by submitting the *Module Offering Request Form* to the Graduate Studies Office.
2. Once approved, modules will be posted to the Faculty of Agriculture's Graduate Studies web page.
3. Module material is expected to be graduate level and include theory and analysis of material. Specific skills training should be a minor part of the module.
4. The instructor arranges the time and location of classes in consultation with interested students. There is no classroom assigned to this course and modules are not timetabled through the Registrar's Office.
5. Students may approach any professor to request the offering a new module. Post- doctoral fellows or Adjuncts may also teach modules.
6. Students can take any of the listed graduate modules they wish, with approval of the instructor(s) and the supervisor.
7. The mark received for the course is the average of the three module marks. If a module is failed, the course will be failed.
8. A student must list their modules in the *Module Course Completion Form* and return it to the Graduate Studies Office. It is extremely important that this form be submitted, as this is the only way that final module grade can be entered.

## Course Grading

Individual module instructors will assign a percentage grade for the module. The course mark is the average of the three individual module marks, with a final letter grade assigned based on the scale below. If an instructor submits a letter grade mark for the module, the mid-point of the percentage range will be used for that module mark, to calculate the final course mark.

Instructors must provide the module marks for each student to the Graduate Studies Office. This should be done by filling in the appropriate sections on individual student's *Module Course Completion Form*. The final course marks are entered into Dal Online by the Graduate Studies Office, not by the instructor. Marks are expected within two weeks of the end of the module. They must be submitted one week before the final date for mark entry for graduate courses.

Percentage	Grade
90.0-100	A+
85.0-89.9	A
80.0-84.9	A-
77.0-79.9	B+
73.0-76.9	B
70.0-72.9	B-
0-69.9	F

## Accommodations and Academic Support

Any student requiring academic accommodations for this course should first meet with the Coordinator of Academic Accommodations in the Student Services Office, Dairy Building. If you are having difficulty with the content in the course or have challenges meeting any of the deadlines, please contact your module instructor or the Graduate Studies Coordinator as soon as possible to discuss your options.

## Academic Integrity

At Dalhousie University, we are guided in all of our work by the values of academic integrity: honesty, trust, fairness, responsibility and respect (The Center for Academic Integrity, Duke University, 1999). As a student, you are required to demonstrate these values in all of the work you do. The University provides policies and procedures that every member of the university community is required to follow to ensure academic integrity.

We must all work together to prevent academic dishonesty because it is unfair to honest students. The following are some ways that you can achieve academic integrity; some may not be applicable in all circumstances:

- Make sure you understand Dalhousie's policies on academic integrity (see <http://academicintegrity.dal.ca/Policies>);
- Do not cheat in examinations or write an exam or test for someone else;
- Do not falsify data or lab results;
- Be sure not to plagiarize, intentionally or unintentionally, for example:
  - clearly indicate the sources used in your written or oral work. This includes computer codes/ programs, artistic or architectural works, scientific projects, performances, web page designs, graphical representations, diagrams, videos, and images;
  - do not use the work of another from the Internet or any other source and submit it as your own;
  - when you use the ideas of other people (paraphrasing), make sure to acknowledge the source.
- Do not submit work that has been completed through collaboration or previously submitted for another assignment without permission from your instructor.

These examples should be considered only as a guide and not an exhaustive list.

If you are ever unsure about any aspect of your academic work, you should talk with your professor or go to one of the following resources:

- [Academic integrity website](#): Links to policies, definitions, online tutorials, tips on citing and paraphrasing;
- [Writing Centre website](#): Assistance with learning to write academic documents, reviewing papers for discipline-specific writing standards, organization, argument, transitions, writing styles and citations;
- [Dalhousie Libraries website](#): Workshops, online tutorials, citation guides, Assignment Calculator, RefWorks.

***What happens if an allegation of an academic offence is made against you?***

Your instructors are required to report every suspected offence. The full process is outlined in the [Faculty Discipline Process Flowchart](#). Please refer to the [Discipline process and penalties](#) webpage or more information.

**Review of Grades**

Students who have questions about final grades that are assigned are encouraged to discuss them with the module instructor and inform the Graduate Studies Coordinator of any concerns. In addition, students should consult the chair of the department or an academic advisor. If their concerns cannot be resolved, students may also use the formal process that follows for the re-assessment of final grades, as set forth in the Dalhousie University Calendar, except when such grades are the result of an academic discipline penalty.