



**DALHOUSIE
UNIVERSITY**

FACULTY OF AGRICULTURE

Faculty of Agriculture
ACHIEVEMENT in INTERNATIONALIZATION AWARD
Terms of Reference

(Granted in Odd-Numbered Years)

The award for **Achievement in Internationalization** serves to recognize and celebrate the achievements of a member of staff or faculty who has contributed to one or more of the numerous aspects of internationalization at the Dalhousie Faculty of Agriculture.

Internationalization includes but is not limited to: International development cooperation and projects; international research collaboration; international students on campus; domestic student mobility abroad; internationalization of curriculum; and knowledge exports (providing education abroad).

The award for **Achievement in Internationalization** will be made in the spring of every odd-numbered year if a suitable candidate is nominated. The contributions of the award recipient will be celebrated at a campus event.

Criteria for the award:

These include but are not limited to involvement in:

- international development projects
- international development research
- scientific collaborations internationally
- establishment of academic networks and articulations with international partners
- internationalization of the Faculty's curriculum
- involvement with international students
- encouraging domestic students to develop cross-cultural skills
- mentoring colleagues or students in above internationalization activities
- campus and public engagement

Consideration will be given to the breadth of involvement of the nominee in internationalization, the level of innovation, the length of time and the impact of these activities.

Eligibility:

Individual members of the Faculty, sessional lecturers, teaching staff, or support staff are eligible. Groups may also be nominated. An individual (or group) will not be eligible to receive the award in two successive awarding cycles.

An individual who has previously received the Achievement in Internationalization Award will be eligible to compete based on achievements made since the previous award. The Academic Coordination Committee will be responsible for i) ensuring that this is clearly communicated to nominees and ii) using the record of the previous competition to ensure that new achievements are the basis for any subsequent award.

Nominators:

Members of the Faculty of Agriculture community (staff, faculty, and students), alumni and international partners may nominate or support nominations. Self-sponsored nominations are permitted.

Process:

1. Nomination forms are available from the Academic Coordination Committee (ACC) Chair (Assistant Dean, Students & Academic Administration).
2. Nomination forms should be accompanied by supporting letters from the nominator and at least two other members of the Faculty of Agriculture community (faculty, staff, or students) or international partners who support the nomination. These letters of support should outline the types and impact of internationalization initiatives carried out by the nominee and must be signed. Nominations are submitted to Dr. Keltie Jones, Assistant Dean, Students & Academic Administration, PO Box 550 Truro B2N 5E3, or keltie.jones@dal.ca.
3. The deadline for receipt of complete nominations is **February 15th**.

Following the nomination deadline, the Assistant Dean will contact nominees, and ask if they wish their name to stand. Nominees will then be asked to provide a copy of their curriculum vitae specifically outlining their contributions to internationalization at the Faculty of Agriculture (with or without cover letter). Nominees will have at least two weeks to prepare and submit their supporting documentation to the Assistant Dean.

NOTE: All nomination papers, letters of support, and curriculum vitae will remain confidential.

4. The ACC will review the applications, in consultation with the Assistant Dean, International, and determine which candidate to recommend for the award.
5. The ACC will recommend to the Dean the name of the successful nominee. The Dean will inform the successful candidate and will prepare the citation for the award recipient.
6. The award will normally be presented at a specially designated institutional function at the end of the Winter semester. (Timelines will be adjusted accordingly each year of the award.)