



# Request for Transfer Credit Form

|                  |        |   |   |  |  |  |  |  |  |  |
|------------------|--------|---|---|--|--|--|--|--|--|--|
| Name _____       | Dal ID | <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; text-align: center;">B</td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> </tr> </table> | B |  |  |  |  |  |  |  |
| B                |        |   |   |  |  |  |  |  |  |  |
| Degree _____     |        |   |   |  |  |  |  |  |  |  |
| Start Date _____ |        |   |   |  |  |  |  |  |  |  |

## Step 1: Courses Previously Assessed for Credit

| Courses completed that appear on the Transfer Credit Equivalency Table  |                 |                 |                             |            |
|---|-----------------|-----------------|-----------------------------|------------|
| The Transfer Credit Equivalence Table is available through <a href="http://DalOnline.dal.ca">DalOnline.dal.ca</a>                     |                 |                 |                             |            |
| Number of completed courses that I found on the Transfer Credit Equivalency Table (that I want considered) for transfer credit: _____ |                 |                 |                             |            |
| Institution   | Course Code     | Title of Course | Equivalency Listed on Table | Office Use |
| <i>i.e. York University</i>   | <i>Math 100</i> | <i>Calculus</i> | <i>MATH 1010.03</i>         |            |
|   |                 |                 |                             |            |
|   |                 |                 |                             |            |
|   |                 |                 |                             |            |
|   |                 |                 |                             |            |

## Step 2: Courses not Previously Assessed for Credit

| Courses completed that DO NOT appear on the Transfer Credit Equivalency Table   |                 |                 |  |
|---|-----------------|-----------------|--|
| Number of completed courses that are NOT on the Transfer Credit Equivalency Table (that I want considered) for transfer credit: _____ |                 |                 |  |
| Institution   | Course Code     | Title of Course | Course Information Provided  |
| <i>i.e. York University</i>   | <i>Math 100</i> | <i>Calculus</i> | <input type="checkbox"/> Link *(please copy link in section below) <input type="checkbox"/> Attached |
|   |                 |                 | <input type="checkbox"/> Link *(please copy link in section below) <input type="checkbox"/> Attached |
|   |                 |                 | <input type="checkbox"/> Link *(please copy link in section below) <input type="checkbox"/> Attached |
|   |                 |                 | <input type="checkbox"/> Link *(please copy link in section below) <input type="checkbox"/> Attached |
|   |                 |                 | <input type="checkbox"/> Link *(please copy link in section below) <input type="checkbox"/> Attached |

\* **Links** (please provide the Link to the page on the Institution's website which contains the course description/syllabus):

\_\_\_\_\_

\_\_\_\_\_

### Step 3: Declaration (Required)

I hereby certify that all course information and accompanying information provided in this Transfer Credit Package is complete and correct, and I authorize Dalhousie University to verify any information provided as part of this package for transfer credit consideration. I understand that withholding information or falsification of information in this package or supporting documents may be considered grounds for non-awarding or revoking of awarded transfer credits. I understand that having a transfer credit deemed or available on the Transfer Credit Equivalencies Tables does not guarantee that a transfer credit will or can be awarded. I understand that coursework that has not been reviewed or awarded before the start of my study at Dalhousie, may not be eligible for credit at a later date. I agree to follow and be bound by the provisions of the Calendar, and the regulations of the university, deletions, or additions made to them in the future.

Signature

Date

---

*If an electronic signature is not available, please type in your name.  
Please ensure this package is sent from either your MyDal account or  
the preferred email that was indicated on your application for admission  
or we cannot accept it for review.*

Submit this form by email with all pertaining documents to [transfercredits@dal.ca](mailto:transfercredits@dal.ca).

Please make sure you use the following subject line: **My Transfer Credit Package**

We cannot receive files larger than 20MB. If your attachments are larger than 20MB and you are unable to send multiple documents or multiple emails, you can mail or drop off your package to the following address:

By Mail:  
Registrar's Office, Dalhousie University  
PO Box 15000  
Halifax, NS B3H 4R2

In Person:  
Registrar's Office, Dalhousie University  
Room 130, Henry Hicks Building  
6299 South Street, Halifax