



Request for Letter of Confirmation

King's Students: Please contact King's Registrar's Office
Graduate Students: Please contact Graduate Studies Office

Name _____	Student #	B							
Address _____									

Degree program: _____									

Type of Confirmation Letter	
<input type="checkbox"/> Registration Confirmation	<input type="checkbox"/> Degree Awarded
<input type="checkbox"/> Confirmation of eligibility to graduate	<input type="checkbox"/> Other
Number of Copies: _____	
Letter to be:	
<input type="checkbox"/> Picked up	<input type="checkbox"/> Faxed to: () _____ - _____
<input type="checkbox"/> Studley campus	<input type="checkbox"/> Mailed to following address:
<input type="checkbox"/> Sexton campus	_____
<input type="checkbox"/> Agricultural campus	_____
<input type="checkbox"/> Emailed to _____	_____

Reference number (if applicable): _____

*** Please note: Confirmation letters cannot be used to defer payments on student loans. A schedule 2 is required.**

Reason for letter: _____

Student's signature: _____

Date: _____

If you have indicated other please list the specific information you are looking to have included:

Email your request to fcouter@dal.ca with subject line: **Confirmation of Enrolment**