

School of Health and Human Performance Dalhousie University

Required Documents for a Complete Graduate Application

Please note that all supporting documents must be sent to:

Graduate Administrative Assistant at **hahpgrad@dal.ca**

Prior to applying to one of our graduate programs within the School of Health and Human Performance (MA Health Promotion, MSc Kinesiology, and MA Leisure Studies), students must ensure they have reviewed our website and understand all procedures and criteria regarding the application process and curriculum requirements for the program. Students must have contacted potential supervisors regarding their research interests, academic excellence, and the availability/potential of the professor to supervise them as a graduate student should they apply to the program. Faculty profiles are featured on our [website](#).

To be considered for internal funding, complete applications must be received by January 15th. Details on the portion of the process can be found at <http://www.dal.ca/admissions/graduate-admissions.html>

All supporting documents listed below must be sent to the email provided above:

Transcripts

You are required to send your transcripts to hahpgrad@dal.ca. We do not need original transcripts to process your application. However, the original must be sent to the Faculty of Graduate Studies if you have been accepted. The information on how to send the document can be found [here](#).

It is the applicant's responsibility to ensure that all transcripts are sent. Official transcripts from Dalhousie (or the former TUNS) are not required from current or previous Dalhousie students.

Confidential Reference Letters

Applicants are responsible for contacting their referees and ensuring the process is understood and completed.

Confidential Referees: At least **TWO academic reference letters are required**. Confidential reference letters can be sent to Dalhousie University EITHER (i) electronically (if the person has an appointment at a University, supply the university e-mail address of that person on your online application and the Dalhousie System will contact the referee so they can complete the reference electronically) OR (ii) via hardcopy [here](#) in a sealed, stamped envelope endorsed across the back seal by the referee and send to the address indicated above. If a referee is reluctant to follow this procedure, please provide him/her with a stamped envelope, addressed to our School, and have him/her mail the letter directly to us. If the reference is given to the student directly, do not open the envelope.

Additional Information Form

The additional information form is an important document that must be included in your application package. Without this document, your application will not be reviewed. It can be obtained directly from our Graduate Administrative Assistant or by downloading the form from our website [here](#).

Resume/CV

Provide a resume or CV that outlines your educational and/or professional experience (including publications, awards and relevant employment).

Statement of Interest

Please provide us with a brief statement of interest which includes your graduate program goals and your reasons for wanting to attend Dalhousie. Explain any gaps or deficiencies in your academic record, or any other factors you wish to have taken into account.

Research Interest Statement

Please attach an additional page outlining your area of research interest. This does not commit you to a thesis topic, but will be used by potential Supervisors and the Graduate Affairs Committee to determine if your area of interest fits well with our program and with the potential supervisors you have indicated on the Additional Information form. A student is not admitted to the program without a Supervisor who closely matches the student's area of research interest (also see the Additional Information form).

Writing Sample

Please send a copy of a sample of writing (e.g. a recently submitted term paper) or submit a brief response to the questions outlined on the Additional Information form.

English Language Competency

Please visit the following site for Dalhousie's requirements on English Language Competency requirements/tests [here](#).

Permanent Residents of Canada

If you have permanent resident status in Canada or if you are a Canadian citizen, please enclose proof.

Proof of Financial Support

Please describe how you intend to fund your graduate program.

If you have any questions or concerns about our application process, please do not hesitate in contacting us at (902) 494-2152 or email hahpgrad@dal.ca