FACULTY OF AGRICULTURE

First Year Bachelor of Agriculture International Food Business
2023-2024 Academic Year

This worksheet is intended to guide first year students in making their first-year course selections. Use the academic timetable to look up the course reference numbers (CRN), days and times of the lectures, labs, and tutorials you wish to take. Use the blank schedule template to build your weekly schedule. Complete information on the overall requirements for the Bachelor of Agriculture in International Food Business degree can be found in the academic calendar.

Fall Term	Winter Term
ECOA 1000 Principles of Microeconomics	ECON 1001 Principles of Macroeconomics
EGLA 1000 Composition	FOOD 1000 Food Safety and Quality Assurance
INFB 1000 International Food Policy and Environment	MGTA 1002 Food Value Chain Management
INFB 1001 International Food Business Project I	INFB 1002 International Food Business Project II
MGTA 1004 Introduction to Business	MGTA 2006 Advertising and Promotion

Specific program questions should be directed to the International Food Business Coordinator, Heather-Anne Grant, h.grant@dal.ca.

If students encounter an error when attempting to register for MGTA 2006 in the winter term, which indicates that a prerequisite course is required, they will need to email enrolment.services@dal.ca to receive permission to register. Students should include their student number (B00######) as well as the course CRN in their email. They are also encouraged to copy the IFB Coordinator on their email to Enrolment Services.

Students who may be eligible for course credits based on previous post-secondary education or IB/AP courses should ensure their final official transcripts are forwarded to Dalhousie **as soon as they become available**. Any inquiries regarding transfer credits may be directed to transfercredits@dal.ca.

Build your Schedule

1. Login to DalOnline.
2. Select Web for Students.
3. Select View Academic Timetable.
   i. From here you can select the Term and Location, it is recommended to review course offering one term (fall or winter) at a time.
4. Select the subject from the drop-down list, note that courses are listed by subject not program or degree.
   i. All courses offered on the Agricultural campus will be indicated by either Agri Campus, Agricultural Campus, or AGR in the subject title (e.g. Economics-Agricultural Campus).
5. Find the course required (e.g. ECOA 1000) and record the CRN number for one of the lecture (Lec) sections.
   i. The CRN is a five-digit code (e.g. 13789).
6. If applicable, select a tutorial (Tut) or Lab section and record the CRN. You must register for one of each of the sections that appear for each course (Lec, Lab, and Tut).
   i. Note that not all courses have a lab or tutorial section, e.g. ECOA 1000.
7. Check the first column for notes such as restrictions (R), or preferred sections for select programs.
8. Repeat, finding the CRN's for all courses required for the given term and be mindful of time conflicts, while recording CRN's in your schedule.
9. Once you have found all the CRN's for your courses in the Fall term, repeat the same process for the Winter term.

Register for Courses

10. Access DalOnline and navigate to Web for Students, then the Registration page.
11. Select Register for Classes, twice,
    i. From the drop-down menu select your term, starting with **2023/2024 Fall** and Continue.
12. Select Enter CRNs from the option across the top of the screen, **do not** use the Class Search option.
    i. Add as many CRN text boxes as needed.
    ii. Type one CRN into each text box, once complete select Add to Summary.
13. Your tentative schedule will be available in the panel in the bottom left and your summary of courses can be seen in a panel in the bottom right of the screen.
    i. Confirm your schedule is accurate and that there are no course conflicts.
14. Next to each pending course confirm your intended Action generally Web Registered and select Submit to finalize your course registration.
15. After registering for the Fall term, complete the process again for the **2023/2024 Winter** term.
16. If errors occur after submitting CRN's please reach out to newtodalac@dal.ca for clarification and assistance to resolve the issue.

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MY PLAN FOR FALL TERM

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:35am					
9:35am					
10:35am					
11:35am					
12:35pm					
1:35pm					
2:35pm					
3:35pm					
4:35pm					
Evening Classes					

Course	Ex. ECOA 1000					
Lecture CRN	10241					
Lab CRN	10245					
Tutorial CRN	10255					

Register **ON TRACK**

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MY PLAN FOR WINTER TERM

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:35am					
9:35am					
10:35am					
11:35am					
12:35pm					
1:35pm					
2:35pm					
3:35pm					
4:35pm					
Evening Classes					

Course	Ex. ECOA 1000					
Lecture CRN	10241					
Lab CRN	10245					
Tutorial CRN	10255					