

FACULTY OF AGRICULTURE

First Year Diploma in Technology Managed Landscapes

2021-2022 Academic Year

This worksheet is intended to guide first year students in making their first-year course selections. Use the [academic timetable](#) to look up the course reference numbers (CRN), days and times of the lectures, and labs you wish to take and record them in the table below. Use the blank schedule template to build your weekly schedule. Information on the overall requirements for the Managed Landscapes Technology Diploma can be found in the [academic calendar](#).

Fall Term	Winter Term
ECLA 0101 Writing for Business CRN: Lecture: _____ Lab: _____	APSC 0101 Horticulture Technology CRN: Lecture: _____ Lab: _____
HORT 1000 Landscape Plants I CRN: Lecture: _____ Lab: _____	HORT 1001 Landscape Plants II CRN: Lecture: _____ Lab: _____
HORT 1002 Turfgrass Production and Management CRN: Lecture: _____ Lab: _____	HORT 2012 Landscape Maintenance CRN: Lecture: _____ Lab: _____
HORT 1003 Landscape Horticulture I CRN: Lecture: _____ Lab: _____	HORT 1005 Landscape Installation CRN: Lecture: _____ Lab: _____
SOIL 2000 Introduction to Soil Science CRN: Lecture: _____ Lab: _____	Elective CRN: Lecture: _____ Lab: _____

Specific program questions can be directed to Tracey MacKenzie (tmackenzie@dal.ca)

Students who may be eligible for course credits based on previous post-secondary education or IB/AP courses should ensure their final official transcripts are forwarded to Dalhousie **as soon as they become available**. Any inquiries regarding transfer credits may be directed to enrolment.services@dal.ca



FACULTY OF AGRICULTURE

First Year Diploma in Technology Managed Landscapes

2021-2022 Academic Year

Steps for Simple Registration

1. Login to [DalOnline](#).
2. Select Web for Students.
3. Select [View Academic Timetable](#).
 - i. From here you can select the Term and Location (Truro or Truro and Distance).
4. A subject list will load, click on subject applicable to program (e.g. Economics-Agricultural Campus). Courses offered by the Faculty of Agriculture are indicated.
5. Find the course required (e.g. ECOA 1000) and record the CRN number for one of the lecture (Lec) sections.
 - i. The CRN is a five-digit code (e.g. 13789).
6. If applicable, select a tutorial (Tut) or Lab section and record the CRN for that section. You must register for one of each of the sections which appear for that course (Lec, Lab, and Tut).
 - i. Note that not all courses have a lab or tutorial section, e.g. ECOA 1000.
7. Check the first column for notes and restrictions.
8. Repeat, finding the CRN's for all courses required for the given term and be mindful of time conflicts, while recording CRN's in your timetable.
9. Once you have found all the CRN's for your courses in the term, return to the Web for Students page within [DalOnline](#).
10. Select Register for Classes,
 - i. From the drop-down menu select your term, starting with **2021/2022 Fall** and Continue.
11. Select Enter CRNs from the option across the top of the screen.
 - i. Add as many CRN text boxes as needed.
 - ii. Type in one CRN to each text box, once complete select Add to Summary.
12. Your tentative schedule will be available in the panel in the bottom left and your summary of courses can be seen in a panel in the bottom right of the screen.
13. Next to each pending course select the intended Action (e.g. ****Web Registered****) and select Submit to finalize your course registration.
14. After completing one term of courses, complete the process again for the 2021/2022 Winter term.
15. If errors occur after submitting CRN's please reach out to fyedalac@dal.ca for clarification and assistance to resolve the issue.