

## FACULTY OF AGRICULTURE

### First Year Diploma in Technology- Business Management Concentration: Dairy Farming 2021-2022 Academic Year

This worksheet is intended to guide first year students in making their first-year course selections. Use the [academic timetable](#) to look up the course reference numbers (CRN), days and times of the lectures, and labs you wish to take and record them in the table below. Use the blank schedule template to build your weekly schedule. Information on the overall requirements for the Diploma in Business Management – Dairy Farming Concentration can be found in the [academic calendar](#).

Fall Term	Winter Term
EGLA 0101 Writing for Business <b>CRN:</b> Lecture: _____	BIOA 0103 Weed Science <b>CRN:</b> Lecture: _____
ANCS 0112 Animal Biology and Management <b>CRN:</b> Lecture: _____ Lab: _____	MGTA 0101 Applied Accounting and Taxation <b>CRN:</b> Lecture: _____ Lab: _____
MGTA 0100 Accounting <b>CRN:</b> Lecture: _____ Lab: _____	AGRN 2002 Forage Based Cropping Systems <b>CRN:</b> Lecture: _____ Lab: _____
ECOA 0100 Introductory Microeconomics <b>CRN:</b> Lecture: _____	ANSC 0113 Principles of Animal Welfare & Husbandry <b>CRN:</b> Lecture: _____ Lab: _____
MTHA 0100 Business Math <b>CRN:</b> Lecture: _____ Lab: _____	ANSC 0114 Animal Feed and Nutrition Management <b>CRN:</b> Lecture: _____ Lab: _____
SOIL 2000 Introduction to Soil Science <b>CRN:</b> Lecture: _____ Lab: _____	ANSC 0205 Optimizing Bovine Reproductive and Genetic Performance <b>CRN:</b> Lecture: _____ Lab: _____
ACAD 0020 Skills for Academic Success* <b>CRN:</b> Lecture: _____	CMMT 0020 Career and Employment Skills* <b>CRN:</b> Lecture: _____
ANSC 0020 Dairy Industry I* <b>CRN:</b> Lecture: _____	ANSC 0021 Dairy Industry II* <b>CRN:</b> Lecture: _____

\*Workplace readiness courses are built into the program, along with regular program courses.



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Specific program related questions should be directed to Gillian Fraser, [gillian.fraser@dal.ca](mailto:gillian.fraser@dal.ca).

### Steps for Simple Registration

1. Login to [DalOnline](#).
2. Select Web for Students.
3. Select [View Academic Timetable](#).
  - i. From here you can select the Term and Location (Truro or Truro and Distance).
4. A subject list will load, click on subject applicable to program (e.g. Economics-Agricultural Campus). Courses offered by the Faculty of Agriculture are indicated.
5. Find the course required (e.g. ECOA 1000) and record the CRN number for one of the lecture (Lec) sections.
  - i. The CRN is a five-digit code (e.g. 13789).
6. If applicable, select a tutorial (Tut) or Lab section and record the CRN for that section. You must register for one of each of the sections which appear for that course (Lec, Lab, and Tut).
  - i. Note that not all courses have a lab or tutorial section, e.g. ECOA 1000.
7. Check the first column for notes and restrictions.
8. Repeat, finding the CRN's for all courses required for the given term and be mindful of time conflicts, while recording CRN's in your timetable.
9. Once you have found all the CRN's for your courses in the term, return to the Web for Students page within [DalOnline](#).
10. Select Register for Classes,
  - i. From the drop-down menu select your term, starting with **2021/2022 Fall** and Continue.
11. Select Enter CRNs from the option across the top of the screen.
  - i. Add as many CRN text boxes as needed.
  - ii. Type in one CRN to each text box, once complete select Add to Summary.
12. Your tentative schedule will be available in the panel in the bottom left and your summary of courses can be seen in a panel in the bottom right of the screen.
13. Next to each pending course select the intended Action (e.g. **\*\*Web Registered\*\***) and select Submit to finalize your course registration.
14. After completing one term of courses, complete the process again for the 2021/2022 Winter term.
15. If errors occur after submitting CRN's please reach out to [fyedalac@dal.ca](mailto:fyedalac@dal.ca) for clarification and assistance to resolve the issue.