

**Role Description:****AGRICULTURAL CAMPUS PRINCIPAL, DALHOUSIE UNIVERSITY**

1. **POSITION:** Dalhousie Agricultural Campus Principal
2. **REPORTS TO:** The President as related to Campus Principal role and to the Provost and Vice-President Academic in relation to all academic activities as they relate to the Dean role.

**3. SUMMARY:**

The Agricultural campus currently has the Faculty of Agriculture is the primary academic unit. The [Truro Start program](#) is a new pathways program that provides the opportunity for students to join a small cohort with dedicated resources and support to build a strong foundation in their chosen field before transitioning into their second and final years in Halifax. Current offerings for the Truro Start program are from the Faculty of Computer Science, Science and Arts and Social Sciences, with plans to add other Faculties. The Dalhousie Agricultural Campus is a geographically distinct campus, located in Bible Hill, Nova Scotia, approximately 100 km from the Dalhousie campuses in Halifax. As the senior leader on the Dalhousie Agricultural Campus, the Campus Principal provides leadership to the campus through cooperation and collaboration with the Vice- Presidents and their delegates who have responsibility for providing services and support to the Campus.

**4. RESPONSIBILITIES:**

The incumbent:

- In close collaboration with the Provost, Vice-Presidents and/or their delegates, ensures campus services are provided in an effective, efficient and coordinated manner and that services and priorities align with the academic mission of the University. Collaborates on issues, impact projects and key operational decisions which impact the Dalhousie Agricultural Campus.
- Interacts regularly with Dalhousie Agricultural Campus senior managers, who are responsible for day to day administrative/support services, to ensure cohesive, consistent and clear communications. The administrative/service

units include ancillary (residences, food services, athletics, bookstore and DalCard), external and alumni relations, communications and marketing, finance, facilities management, human resources, information technology, library, safety, security and student services. The Principal is responsible for making campus closure decisions in the event of adverse weather or localised crises.

- Identifies and facilitates action on initiatives related to the strategic advancement of academic programs and campus master plan development on the Dalhousie Agricultural Campus in addition to similar activities related to the advancement of the Faculty of Agriculture. Academic and campus development is undertaken in partnership with the Provost, Vice Presidents, and Deans
- Provides input to the Vice Presidents or their delegates on the level, manner and/or approach of services provided on the Dalhousie Agricultural Campus.
- Works with External Relations and provides advice on fund raising initiatives and priorities which have Campus-wide impact.
- Builds and maintains relationships with local community leaders and the regional agricultural and business sectors.
- Establishes task forces/working groups on issues or opportunities related to the Dalhousie Agricultural Campus. Such initiatives are undertaken with the related Vice-President or delegate.
- Ensures financial well-being of the Campus through consultations with and direction from the Vice President Finance and Administration.
- Liaises with the Vice-Provost Planning to maintain effective working relationships among Dalhousie campuses.

**STANDING COMMITTEES/GROUPS** include:

- Agriculture Campus Space Planning Committee (Chair)
- Agriculture Campus Crisis Management Executive Team
- Special Task Forces/Working Groups as requested by the President/  
Provost & Vice-President Academic