

# Risley Hall

## 4<sup>th</sup>, 5<sup>th</sup> & 6<sup>th</sup> Floors

Risley Hall is located at 1233 LeMarchant St.

### Move-In Times

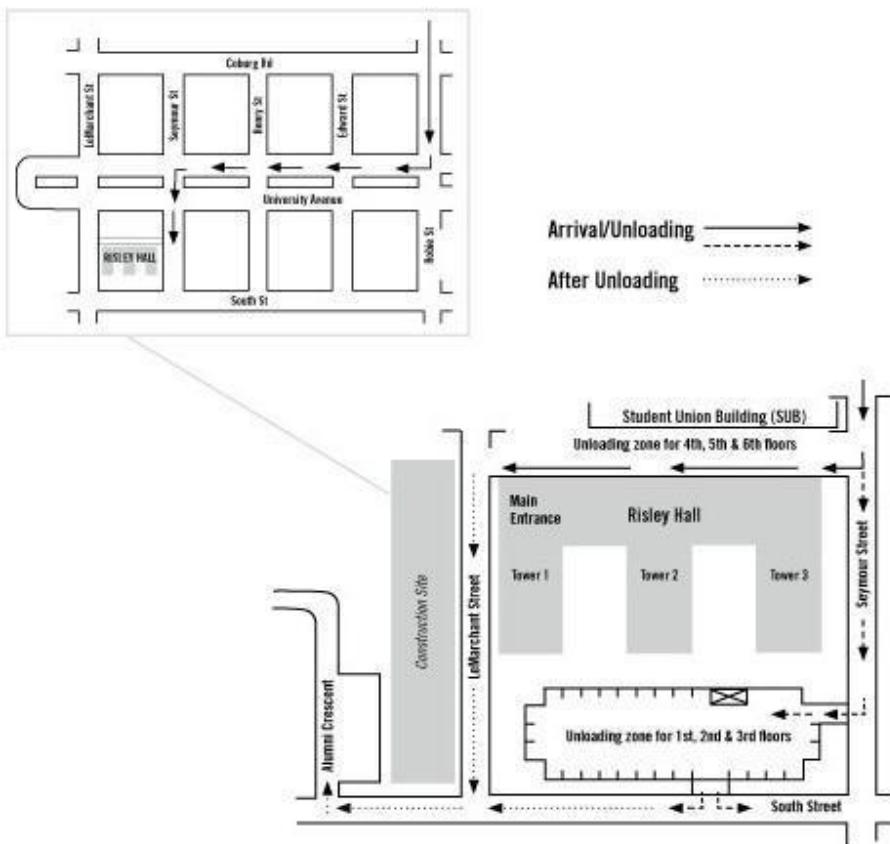
- **New Students:** Saturday, Sept. 2, beginning at 9 a.m.
- **Returning Students:** Monday, Sept. 4, beginning at 9 a.m.

\*Please note that **new students** arriving after 2 p.m. on September 2 and **returning students** arriving on September 4 should check-in at the **Risley Hall front desk**.

### How to Check In to Your Room

1. **Arrive & Park:** Follow Seymour St. towards South St. and turn right at the fire lane between the Dalhousie Student Union building and Risley Hall. Please note that this is a fire lane and therefore a line-up of traffic will

not be permitted in the actual lane. Our staff will be controlling access to the lane so it does not become blocked. Staff located at this entrance can also answer any of your questions while you are waiting to gain access to the unloading area.



2. **Unload & Move Your Vehicle:** Once you are given access to the unloading area, you can unload your vehicle. When you have finished unloading your vehicle, please move your car from the unloading area to the Dalhousie parking lot located on the corner of South St. and Alumni Crescent (see map) or on a side street away from traffic flow.

3. **Check-In:** Your check-in station is located in the **Risley Hall parkade**, which you will be able to see as you off-load your baggage. This is where you will receive your mail key. Ethernet cables are also available at this time upon request.

4. **Encode Your DalCard:** Because your DalCard acts as a key card for your room, you will need to have it encoded. If you sent in a DalCard photo ahead of time, please proceed to

the **Risley front desk** to pick up your DalCard and have it encoded. If you did not send in a DalCard photo, please proceed to the **Risley Meeting Room** first to have a DalCard made. Then go to the **Risley front desk** to have your DalCard encoded.

### After You've Checked In

After you've moved all your belongings into your room, you may proceed to the **Risley Meeting Room** if you'd like to make a deposit on your DalCard or pick up your orientation pack.